Libraries Online, Inc. (LION)
Privacy Policy

LION is committed to the principles of privacy as delineated in the Library Bill of Rights.

Applicability

This Privacy Policy applies only to the services and resources provided by the LION office to the members of the consortium and the patrons they serve. It does not apply to third party websites, applications, or services purchased by or subscribed to by individual member libraries.

Before accessing or using LION's services and resources, users should carefully review the terms and conditions of this Privacy Policy.

User Information Collection & Use

LION only collects directory information (user name, address, email address, telephone number) for use in the consortium's integrated library system, third-party discovery layer, and eMaterials platform. LION does not retain user reading histories beyond current checkouts in the integrated library system. Users can choose to retain reading histories in the discovery layer and eMaterials platform, a practice that is not recommended.

LION does not collect or retain any user financial information, such as bank accounts and credit cards. It does maintain balances for outstanding fines and lost material. Online payments for fines and lost materials occur between the user and LION's payment service provider, whose privacy policies apply to these transactions. Please refer to:

https://www.paypal.com/us/webapps/mpp/ua/privacy-full

LION does not collect any information from users accessing the public computers, public printing, local area networks, and WIFI networks of member libraries. User activity is deleted from public machines at the end of each individual session, unless determined by individual library practice. Users should confirm the privacy policies of the member libraries that serve them.

LION Email Accounts

LION provides email accounts to member library staff members. LION will access username and password information when requested by the account user. While LION backs up email accounts on a daily basis, it does not archive email. Email retention and ownership policies are determined by guidelines and procedures contained in member library personnel manuals.

Lawful Requests

LION may be required to disclose user information pursuant to lawful requests, such as subpoenas or court orders, or in compliance with applicable laws. We generally do not disclose user information unless it has a good faith belief that an information request by law enforcement or private litigants meets applicable legal standards. LION may share user information when it believes it is necessary to comply with applicable laws, to protect the organization's interests or property, to prevent fraud or other illegal activity perpetrated through the services LION provides, or to protect the safety of any person. This may include sharing information with other companies, lawyers, agents, or government agencies. Nothing in this Privacy Policy is intended to limit any legal defenses or objections that a user may have to a request to disclose personal information from a third party or government.

Information Security

LION takes reasonable efforts to secure and protect the privacy, accuracy, and reliability of user information and to protect it from loss, misuse, unauthorized access, disclosure, alteration, and destruction. LION implements security measures as we deem appropriate and consistent with industry standards. As no data security protocol is impenetrable, LION cannot guarantee the security of our systems or databases, nor can we guarantee that personal information we collect about you will not be breached, intercepted, destroyed, accessed, or otherwise disclosed without authorization. Accordingly, any information a user transfers to or from any LION resources is provided at the user's risk.

Users must do their part to help keep their account information secure. Users are responsible for maintaining the confidentiality of their account information, and are fully responsible for all activities that occur under their username and password. LION specifically reserves the right to terminate access to resources if it learns or suspects account or password information has been shared with an unauthorized party.

Changes to Our Privacy Policy

LION may modify this Privacy Policy from time to time. The most current version of this Privacy Policy will govern our use of your information and will be located at https://lioninc.org/PublicDocs/.

Contact LION

LION Information Technology
Libraries Online, Inc.
100 Riverview Center, Suite 252
Middletown, CT 06457
tech@lioninc.org

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